

STANDARD POSITION DESCRIPTION

Office for Emergency Management  
War Relocation Authority  
Relocation Center  
Community Management Division  
Internal Security Section

Position Code: - 2aB7. -  
Date Allocated: May 13, 1943  
C.S.C. Standard: \_\_\_\_\_  
Date Promulgated: \_\_\_\_\_

Organization Title: INTERNAL SECURITY OFFICER  
Class Title: Assistant Internal Security Officer

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Description:

Serves as an Internal Security Officer under the direction of the Chief of the Internal Security program on a relocation center. Following the general policy set forth by the chief, the incumbent is responsible for training and supervising a group of evacuee patrolmen in all phases of a positive program, including protection of property and persons, enforcement of laws and ordinances, patrol, and traffic control.

Protects people and property, which includes calling the attention of evacuees to insufficient door and window locking, erecting of danger lightings, roping off of ditches, holes, etc., and other **similar** specific tasks. Enforces laws and ordinances including not only the commonly accepted duties, such as investigations, reports, seizures and arrests, but interpretation of rules and orders to evacuees, analysis of rumour and gossip, the inculcation of a proper feeling of respect and confidence in the police officer, and a general approach of positive enforcement of laws and ordinances gained by the evacuees' understanding and cooperation. In emergencies routes and directs traffic.

Minimum Qualifications:

Education: High School graduation and completion of standard police training course administered by an organized police department.

Experience: Two years' experience gained in an organized police department or in other recognized law enforcement body, with some supervisory experience desirable but not essential. (College level work in police administration may be substituted for **required** experience with one year of Education being equivalent to six months experience.)



