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349 SF WAR /NEWELL/ RELAY TO TULE LAKE 74/ 1206-43 4P

R R BEST WRA TULE LAKE RELO CTR NEWELL CALIF

HAVE RECEIVED TELETYPES FROM PROVINSE AND COZZENS REGARDING INTERNAL SECURITY STAFF FOR YOUR CENTER. DIRECTOR HAS APPROVED CHIEF OG INTERNAL SECURITY CAF-12, \$4600, ASSISTANT CHIEF CAF-11, \$3800, 7 SENIOR INTERNAL SECURITY OFFICERS CAF-9. \$3200, 22 INTERNAL SECURITY OFFICERS CAF-7, \$ 2600, 8 PATROLMAN CPC-6, \$1860.

MUST HAVE ADDIT IONAL INFORMATION ON OTHER POSITIONS RECOMMENDED SINCE DESCRIPTIONS OF POSITIONS MUST BE SUBMITTED TO CIVIL SERVICE COMMISSION FOR ALLOCATION. PLEASE AIRMAIL OR TELETYPE DESCRIP* TIONS FOR TWENTY-ONE SQUAD CAR PATROLMEN \$2900, FOUR GATEMEN \$2600, TWO SECRETARIES \$1800. IF YOU WANT TO START RECRUITING FOR THESE JOBS SUGGEST GIVING 30 DAY APPOINTMENTS FOR SQUAD CAR PATROLMEN \$2600 PER ANNUM, GATEMEN AT NO MORE THAN \$1860 PER ANNUM, AND SECRETARIES AT \$1620 PER ANNUM, IN CASE JOBS SHOULD BE CUT BY CIVIL SERVICE COMMISSION ADJUSTMENTS ~~HAVE*BEEN*APPROVED*BY*CIVIL**SERVICE~~ IN SALARIES CAN BE MADE WHEN GIVEN PERMANENT APPOINTMENTS AFTER POSITIONS HAVE BEEN APPROVED BY CIVIL SERVICE COMMISSION. DESCRIPTIONS FOR POSITIONS ALREADY ESTABLISHED BEING AIRMAILED TODAY.

EARL D BROOKS WRA WA

1. Provinse
- ~~2.~~ 2. Cole
3. Best
4. Fagan
5. M Cooke

cc - Cozzens
Best
Black
Schmidt

TELETYPE

Tule Lake Center
Newell, California
December 3, 1943

Dillon S. Myer
Director
War Relocation Authority
Washington, D. C.

In view general upset conditions now existing here and after discussions with Schmidt, Black Best and Cozzens, the latter two of whom have discussed the problem with the Army representatives strongly recommend the following increases and organization of police department: One chief Police at 12, one assistant chief at 11 and staff to include six sergeants at 9, twenty-one squad car patrolmen at (8), eighteen foot patrol at (7), four gatemen at 7, eight guards at \$1860 and two secretaries at \$1800. In addition one Internal Security Officer at 9 with four assistants at 7 to handle investigative work and records. Total sixty-six positions. All positions except squad car patrolmen now established but authorization for increased numbers necessary. Due shortage qualified personnel Pacific coast area where beginners and plant guards now receive \$250 monthly will be necessary attempt recruit in other areas. Harry Black and John Clear will interview applicants in Denver and will explore possibilities Salt Lake City where large plant reported closing. They will need authority from Washington to exceed the twelve position now shown on Tule chart. Teletype approval to Best with copy to Black, Denver, is urgent. Arming and uniforming of all police force seems advisable. I recommend it as the lesser of two evils. Tule is not a relocation center and Best's recommendation for a change of name to something like Newell Segregation Center should be given serious consideration. Willard Schmidt will probably stay here as Center Chief. Best will initiate request for transfer when finally decided. Cozzens planning discuss whole problem with you on tactical.

John H. Provinse

Tule Lake Center
Newell, California

December 16, 1943

AIRMAIL

Mr. Earl D. Brooks,
Personnel Division,
War Relocation Authority,
Barr Building,
Washington (25) D.C.

Dear Mr. Brook:

In reply to your teletype of December 6, 1943, in reference to the Internal Security Staff at the Tule Lake Center, Newell, California, the following may be added to the job description of the present CAF-7 position for the purpose of the description of the CAF-8 position:-

CAF-8 Position:

Acts in capacity of a mobile unit in obtaining and immediately relaying to the Internal Security Headquarters, by radio of a two-way type, information concerning the present center status. Will submit on the spot evaluation of conditions, circumstances, fact and significant trends so as to maintain center tranquility or the suggestions for the need and type of tactical function necessary to prevent overt acts against the center's proper operation.

On the original contact with Mr. Province and his summarization of the teletype as of December 3, he mentioned in some instances functions of persons instead of ratings, for example:- In the mention of four gatemen at CAF-7, the original draft was for four CAF-7's. The function they were to do was in connection with the ingress and egress of evacuees from the center to the Administrative Area at a certain center line gate where workers were to be processed.

To overcome the situation and to prevent any requirement for a separate job description, would suggest that four CAF-7 Internal Security Officers be added to the present twenty-two (22) already allowed.

The function of the gateman job is not merely to watch a gate, the job concerned has all the functions of the CAF-7 Internal

Security Officer plus the ability to weigh problems that involve an even flow of persons within the Center, and to and from restricted areas - namely, the administrative area. The present thought is that workers to be admitted to the administrative area, if any, will be processed in exactly the same manner as to the farm area.

The same holds true for the two secretaries at \$1800.00. They can be classified at the present standard for clerk-stenographers at CAF-4.

The procurement situation, as you are aware, is a very difficult task on the Pacific Coast. I rather doubt if anyone could be obtained on the basis of a 30-day appointment, therefore, a "go-ahead" for recruiting on an indefinite basis will be more expedient to augment the present allocation of personnel.

I also call your attention to the fact that the CAF-9 position under "Desirable Qualifications" calls for qualifications lower than the minimum qualifications of the CAF-7 from the educational standpoint. The CAF-9 states "high school graduation or equivalent". The CAF-7 states "high school graduation". I believe the CAF-7 should be added to and state also "or the equivalent".

Due to the stated recruitment difficulties, I suggest some thought be given to lowering the experience from two years to one year. In the past, various government agencies have hired inexperienced persons and initiated a training program for the purpose of fulfilling a particular function. I am wondering if it would be possible to open the field of CAF-7 positions for Internal Security Officers to inexperienced persons and initiate a sound and practical training program for the help required. This would be an answer to our difficult task of procurement. It would also open the possibility of having persons from other branches of WRA to fit in the policing field and would benefit us by having the background and policies of the WRA already present in the individual.

4 Also, in the initial request teletyped to Mr. Myer by Mr. Provinse, mention was made of uniforming members of the appointed staff of the Internal Security Section. These uniforms would be paid for by the agency as done in many other government agencies. May we be favored with a reply in this regard?

Mr. Best, who is already on the way to Washington, is aware of the things mentioned in this letter, and it was his understanding also that the uniforms were to be paid for by the agency. I suggested you discuss this with Mr. Best on his arrival in Washington.

cc: Mr. Best Mr. Fagan
 Mr. Cozzens Washington
 Mr. Provinse File I.S.

Very truly yours

Willard E. Schmidt
 Internal Security Officer

WESchmidt/vb