

SUMMARY OF REPORT ON BULLETINS  
FROM MARCH 28, 1942 TO JUNE 31, 1942

Translation Division

Staff Members

David A. Itami ----- Supervisor  
 Kiyotoshi Iwamoto ----- Translation  
 Ted M. Fukumoto ----- Printing  
 Toshiaki Kunisada ----- Printing  
 Araki Katsuno ----- Printing  
 Bunichi Kagawa ----- Printing

Activities

Notices

1. Bulletins and ~~Notices~~ procedure
  - A. Request for approval  
 Bulletins or notices must be approved by the Chief of Publication Division, Chief of Service Division and the Project Director.
  - B. Translation
  - C. Translation inspected by David A. Itami, head of the Information Office.
  - D. Printing in Japanese
  - E. Printing inspected
  - F. Signature by the Project Director
  - G. Distribution of Bulletins  
 Administration Office (3copies for file)  
 Information Offices  
 Mess Halls  
 Police Station  
 Manzanar Free Press  
 Dispatcher's Office  
 Hospital  
 Fire Department

NUMBER OF BULLETINS AND NOTICES ISSUED  
FROM MARCH 28, 1942 to JUNE 25, 1942

<u>Month</u>	<u>No. of Notices</u>	<u>No. of Bulletins</u>	<u>Total</u>
March and			
April	88	21	109
May	68	3	71
June	18	2	20
	174	26	200

2. Map and Chart
  - Map of the Center ----- 20
  - Functional Chart of the Information Service 20

3. Translation of the Manzanar Free Press  
May 26, 29, June 2, 4, 6, 9, 11, 12  
Important articles are extracted and translated from the Manzanar Free Press. Translated copy is posted on the sign boards of each Information Office for the sake of those who can't understand English. The result was unexpectedly good, and the residents suggested that we increase the number of the translated copies.
4. Translation of the Los Angeles Times, June 10, 1942  
"Evacuation Fund"
5. Checking of the Japanese Section of the Manzanar Free Press.  
June 20, June 22, June 23.
6. Sign Boards Inspection
7. Voluntary Work
  - a. Voluntary blanket carrier
  - b. Voluntary gabbage carrier

-- Kiyotoshi Iwamoto