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STANDARD POSITION DESCRIPTION
(Evacuee Only)

Department of the Interior
War Relocation Authority
Relocation Center
Community Management Division
Office of Assistant Project Director

Position Code: 2-502
Date Approved: 1-1-44
Salary: \$19

TITLE: BLOCK COORDINATOR

Description:

Serves as liaison between the Assistant Project Director in charge of Community Management and others in center administration and the block residents in many types of situations concerning both the administration and the welfare of the evacuees.

Advises block residents as to appropriate administrative section from which to seek assistance in connection with various problems. Consults with other Block Coordinators in analyzing problems. Suggests to and works with the administration in arriving at appropriate adjustments or solutions to such problems. Serves as the medium through which the administration may effectively disseminate information and general educational processes considered important to center administration and the general welfare of the community.

Note: This position replaces the position of Block Manager on those centers where it is established. Both classes may not be established permanently on the same center. Prior authorization for the establishment of this position must be obtained from the Washington office.