

January 5, 1943

REPORT OF TEACHER PLANNING COMMITTEE
SUGGESTED TOPICS FOR FACULTY STUDY GROUPS

I. School philosophy

- A. A unified policy to meet this individual situation designed cooperatively by the faculty and administration with the realization that Manzanar is not a normal teaching situation and cannot be treated as one.
1. What are to be the objectives of the educational system at Manzanar?
 2. What are to be our schools' general social procedures and methods of control?
 - a. Democratic: teacher-student control.
 - b. Automatic: teacher or administration control.
 - c. No control.
- B. The relation of the arrived-at philosophy to the W. R. A. philosophy of education.

(Depending upon an established school philosophy, point of view, or policy, the following six topics are suggested for your discussion and approval.)

II. Problems peculiar to the Japanese at Manzanar.

- A. Cultural characteristics of the Japanese, e. g. silent, bashful girls, girls not playing with boys.
- B. Conflicts between groups, e.g. Issei, Nisei; Issei parents in high school and Nisei parents in elementary school.
- C. Prevalent attitudes arising from this situation (evacuation and confinement) that may be reflected thru the students.
- D. Problem of relocation.
- E. Language problem. (A general classroom emphasis on speech correction.)

III. Curriculum

- A. To meet the needs at Manzanar and after Manzanar with relocation, vocational training, and post-war possibilities reviewed.
- B. To be developed cooperatively by each department and level based upon the educational philosophy of the schools.
 1. Subject matter fields: social studies, science, mathematics, industrial arts and vocational training, physical education, home economics, art and music.
(What subject matter should be included in these departments?)
 2. Grade levels. (Nursery, elementary, Jr. High, High, and adult, with possible correlation between all.)
(What subject matter to be included?)
- C. An adequate counselling program.

IV. Extra-curricular activities

- A. What activities are needed?
- B. How must they be set up and controlled to be in line with the schools' educational philosophy?

V. Disciplinary problems

- A. What are the real causes of these problems? (Study hall, home study, teacherless classes, teaching devices, student, teacher, and administrative attitudes, lack of equipment and material, etc.)

VI. School rules, regulations and procedures

- A. Unified classroom procedure
- B. Classroom pass procedure. (Monitor suggestion)
- C. Grading procedure
- D. Absent and tardy procedure
- E. Detention system
- F. Relationship of school and police department
- G. Dissemination of information to students and teachers from school administration, project administration, Washington, club information. Suggested bulletin regularly or when needed.
- H. School handbook for students and teachers.
- I. Standard requisition procedure

VII. Teaching improvement for regular and student teachers

- A. Teaching devices
- B. Control skills
- C. Place of the student teacher
- D. Professional reading and growth

VIII. Mental hygiene, public relations and ethics of teachers

- A. Low morale due to; feeling of suspicion, unfounded rumors, and lack of direct factual information.
- B. Teacher relationship to other project departments and the general public.
- C. Problem of teacher salary, time, housing and recreation
- D. Relation of teachers to the P. T. A.

- IX. Planning committee's suggested procedure to the teaching staff in regard to the above topics
- A. Prepare a system by which all teachers, regular and student, can voluntarily sign up for study groups in which they are interested.
 - B. That there be a division of some topics into elementary, Jr. High, High, and possibly adult levels.
 - C. That each study group appoint its own leader or leaders.
 - D. That each study group present a written report of its research and findings to the entire teaching staff.
 - E. That there be a majority approval by the teachers of the above or other suggested study topics.
 - F. Presentation of this entire outline for administration approval by the entire teaching staff or its planning committee.

Respectfully submitted,

Planning committee: Virginia Hayes, Babette Fickert, Helen Ely, Lillian Most, Janet Goldberg, Martha Groth, Lucille Smith, Blanche Chester, Eleanor Jones, Lois Ferguson, Mrs. Nakamura, Libby Gratch, Miss Sakaguchi, Miss Yamada, Clive Greenley, Ralph Smeltzer, and George Minamiki.