

Memorandum: To All Employees of the War Relocation Authority (6-4069-BU-COS-WP)

1998.38.83

WAR RELOCATION AUTHORITY
Washington

January 16, 1943

MEMORANDUM

TO ALL EMPLOYEES OF THE WAR RELOCATION AUTHORITY

With the New Year under way, I should like to direct the attention of the staff to the War Bond savings program. This has been in operation in the War Relocation Authority for the past six months. During that time we have worked up to an average of 62% of the staff participating and 6.2% of the payroll pledged for those units of the War Relocation Authority reporting to me.

On January 2nd, Mr. Myer signed an administrative instruction, simplifying the method of buying bonds at the Center, which I believe will put an end to the long delay in Bond delivery, formerly experienced by those who used the payroll deduction plan. I believe the way is now clear for the War Relocation Authority as a whole to reach our goal of 90% of the staff participating and 10% of the payroll pledged.

It should not be necessary for me to outline the reasons why everyone who can should buy War Bonds. It seems to me that we, as members of the War Relocation Authority staff, have a special reason for buying Bonds, in that our posts in the war effort are in a civilian agency, and at civilian rates of pay.

I realize that there may be individuals who, because of personal circumstances, are not able to pledge 10% of their salary or who may not be able to participate at all, much as they would like to do so. For this reason we are making the plan voluntary, in the true sense of the word, in the War Relocation Authority. But I hope that every possible staff member will sign up for Bonds to the extent of his ability, and if this is done, I know that we will fill the quota which the President set for us.

The official purchase plan based on a system of automatic salary deductions has several advantages to the Treasury Department and to the individuals. Moreover, such a plan is flexible, in that it can be amended as the employee's circumstances change.

In the reports which go from the War Relocation Authority to be published by the Inter-departmental War Savings Bond Committee, only actual Bond sales under the payroll deduction plan can be counted. Therefore, while I hope that you will buy at your bank or Post Office whatever stamps or Bonds you can

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in addition to the payroll allotment, I hope that you will set the payroll allotment as high as you can regularly budget.

Another purpose of this memorandum is to remind many staff members that your salaries have been increased by the overtime bill just passed by Congress and signed by the President. You may wish to adjust your allotment in order to retain the rating of 10% pledged. Or, you may find yourself able for the first time to participate in the program. For your convenience, I am having a table of salary rates and quotas attached to this memorandum.

\s\ E. M. Rowalt

Acting Director

SALARY SCHEDULE INCLUDING OVERTIME

Base Salary	Gross Pay (Overtime Included)	Net Pay after deductions of Retirement and Victory Tax	10% of Gross Pay
\$1260	\$63.87	\$59.34	\$6.38
1320	66.91	62.26	6.69
1380	69.95	65.17	6.99
1440	73.00	67.60	7.30
1500	76.04	70.51	7.60
1560	79.08	73.43	7.90
1620	82.12	75.54	8.21
1680	85.16	78.46	8.51
1740	88.20	81.37	8.82
1800	91.25	84.30	9.12
1860	94.29	87.21	9.42
1920	97.33	90.13	9.73
1980	100.37	92.04	10.03
2000	101.38	93.01	10.13
2040	103.41	94.96	10.34
2100	106.45	97.87	10.64
2160	109.50	100.80	10.95
2200	111.52	102.73	11.15
2220	112.54	103.71	11.25
2300	116.59	107.59	11.65
2400	121.66	111.46	12.16
2500	126.73	116.32	12.67
2600	131.80	121.18	13.18
2700	136.87	126.04	13.68
2800	141.94	129.90	14.19
2900	147.01	134.76	14.70
3000	151.18	138.73	15.11
3100	155.34	142.68	15.53
3200	159.51	146.64	15.95
3300	163.60	149.60	16.36
3400	167.84	153.55	16.78
3500	172.01	157.51	17.20
3600	176.18	161.48	17.61
3700	180.34	164.43	18.03
3800	185.51	168.39	18.45
3900	188.68	172.35	18.86
4000	192.84	176.30	19.28
4100	197.01	180.26	19.70
4200	201.18	183.23	20.11
4400	208.33	189.96	20.83
4600	208.33	189.54	20.83
4800	208.33	189.13	20.83

Base Salary	Gross Pay (Overtime Included)	Net Pay after deductions of Retirement and Victory Tax	10% of Gross Pay
\$5000	\$208.33	\$188.71	\$20.83
5200	216.66	196.62	21.66
5400	225.00	203.55	22.50
5600	233.33	211.46	23.33
5800	241.66	218.37	24.16
6000	250.00	226.30	25.00
6200	258.33	234.21	25.83
6400	266.66	241.12	26.66
6500	270.00	245.08	27.00
6750	281.25	253.98	28.12
7000	291.66	263.87	29.16
7250	312.50	272.77	30.20
7500	312.50	282.67	31.25
8000	333.33	301.46	33.33