January 16, 1943

MEMORANDUM

TO ALL EMPLOYEES OF THE WAR RELOCATION AUTHORITY

With the New Year under way, I should like to direct the attention of the staff to the War Bond savings program. This has been in operation in the War Relocation Authority for the past six months. During that time we have worked up to an average of 62% of the staff participating and 6.2% of the payroll pledged for those units of the War Relocation Authority reporting to me.

On January 2nd, Mr. Myer signed an administrative instruction, simplifying the method of buying bonds at the Center, which I believe will put an end to the long delay in Bond delivery, formerly experienced by those who used the payroll deduction plan. I believe the way is now clear for the War Relocation Authority as a whole to reach our goal of 90% of the staff participating and 10% of the payroll pledged.

It should not be necessary for me to outline the reasons why everyone who can should buy War Bonds. It seems to me that we, as members of the War Relocation Authority staff, have a special reason for buying Bonds, in that our posts in the war effort are in a civilian agency, and at civilian rates of pay.

I realize that there may be individuals who, because of personal circumstances, are not able to pledge 10% of their salary or who may not be able to participate at all, much as they would like to do so. For this reason we are making the plan voluntary, in the true sense of the word, in the War Relocation Authority. But I hope that every possible staff member will sign up for Bonds to the extent of his ability, and if this is done, I know that we will fill the quota which the President set for us.

The official purchase plan based on a system of authomatic salary deductions has several advantages to the Treasury Department and to the individual. Moreover, such a plan is flexible, in that it can be amended as the employee's circumstances change.

In the reports which go from the War Relocation Authority to be published by the Inter-departmental War Savings Bond Committee, only actual Bond sales under the payroll deduction plan can be counted. Therefore, while I hope that you will buy at your bank or Post Office

whatever stamps or Bonds you can in addition to the payroll allotment, I hope that you will set the payroll allotment as high as you can regularly budget.

Another purpose of this memorandum ts to remind many staff members that your salaries have been increased by the overtime bill just passed by Congress and signed by the President. You may wish to adjust your allotment in order to retain the rating of 10% pledged. Or, you may find yourself able for the first time to participate in the program. For your convenience, I am having a table of salary rates and quotas attached to this memorandum.

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SALARY SCHEDULE INCLUDING OVERTIME

Base Salary	Gross Pay (Overtime Included)	Net Pay after deductions of Retirement and Victory Tax	10% of Gross Pay
\$ 1260 1320 1380 1440 1500 1560 1620 1680 1740 1800 1860 1920 1980 2000 2160 2200 2200 2200 2200 2200 220	\$ 63.87 66.91 69.95 73.00 76.04 79.08 82.16 88.20 91.25 94.33 100.38 103.41 106.50 111.54 116.59 121.66 126.73 131.80 136.87 141.94 147.01 151.18 159.51 163.60 172.01 176.18 180.34 197.01 180.35 180.33 208.33 208.33 208.33	\$ 59.34 62.26 65.17 67.60 70.51 73.43 75.54 78.46 81.37 84.30 87.21 90.13 92.04 93.01 94.96 97.87 100.80 102.73 103.71 107.59 111.46 116.32 121.18 126.04 129.90 134.76 138.73 142.68 149.60 153.55 157.51 161.48 164.43 168.39 172.35 176.30 180.26 183.23 189.96 189.54 189.54 189.13 188.71	\$ 6.38 6.69 6.99 7.30 7.60 7.90 8.21 8.51 8.82 9.42 9.73 10.03 10.13 10.34 10.95 11.15 11.65 12.16 12.67 13.18 13.68 14.19 14.70 15.11 15.53 16.78 17.61 18.03 18.45 18.82 9.12 9.42 9.73 10.95 11.15 11.25 11.65 12.16 12.67 13.18 14.19 14.70 15.11 15.53 16.78 17.61 18.03 18.45 18.45 18.86 19.70 20.11 20.83 20.83 20.83 20.83

Base Salary	Gross Pay (Overtime Included)	Net Pay after Deductions of Retirement and Victory Tax	10% of Gross Pay	· · · · · · · · · · · · · · · · · · ·
\$5200	\$ 216.66	\$ 196.62	\$ 21.66	
5400	225.00	203.55	22.50	
5600	233.33	211.46	23.33	· a w w p
5800	241.66	218.37	24.16	
6000	250.00	226.30	25.00	
6200	258.33	234.21	25.83	
6400	266.66	241.12	26,66	
6500	270.00	245.08	27.00	
6750	281.25	253.98	28.12	
7000	291.66	263.87	29.16	
7250	302.08	272.77	30.20	
7500	312.50	282.67	31.25	
8000	333.33	301.46	33.33	

