

WAR RELOCATION AUTHORITY  
COMMUNITY MANAGEMENT DIVISION  
Education Section

5. VOCATIONAL TRAINING

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COMMITTEE:

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As a preliminary to the development of the appended recommendations, members of the Committee on Vocational Training in War Relocation Authority centers reviewed the Vocational Training Program of the past year and found the following to be the highlights thereof.

1. The development of manual and handbook sub-sections dealing with the program philosophy objectives and procedures of the Vocational Training Program at the centers.
2. The establishment of the position of Vocational Training Supervisor at each center.
3. The establishment of the position of teacher of auto-mechanics at each of the centers.
4. The establishment of a fund for the purchase of auto-mechanics shop equipment.
5. The establishment of a fund for the payment of apprentices.
6. The introduction of the monthly report form as a part of program control.
7. The development of appropriate teaching materials by members of the Vocational Training staffs at the centers.
8. The separation of the functions of the Supervisor of the Vocational Training program and the Supervisor of Adult Education.
9. The extension by the Washington Vocational Training committee of services and materials requested by the centers.
10. Cooperation at some of the centers between the WRA and State Departments of Vocational Education.

11. The growth and extension at the centers of the following types of Vocational Training:
  - Practical arts, including industrial arts, commercial arts, and agricultural arts.
  - Vocational courses on the high school level.
  - Apprentice training courses.
  - Adult vocational courses for out of school youth.
  - Pre-employment training courses for adults.
  - In service training courses for adults.
  - Special courses to meet special needs.

To the end that the contribution of the Vocational Training Program to the over-all education program for relocation may be implemented, the committee recommends that:

1. That a vigorous program of recruitment be inaugurated for the purpose of filling the following positions at the centers:
  - Vocational Training supervisor
  - Vocational Teacher - Auto Mechanics
  - Other vocational teachers as needed
2. That every effort be directed toward the accumulation of equipment necessary for the inauguration and development of courses in auto mechanics or other vocational courses.
3. That criteria for establishing a new vocational course include
  - A. A determination of the need for trained workers for center employment.
  - B. A determination of the probability of outside employment (relocation), now and in the post-war period.
4. That the Vocational Training Program at the centers be regarded as making contributions on two distinct levels.
  - A. High school
  - B. Out of school or adult
5. That preference in center employment be given to students successfully completing an apprentice training course.
6. That all centers explore fully the availability at the present time of state aid for vocational and special education.
7. That superintendents of education explore the possibility of employing for their summer program of vocational education certified vocational teachers on leave from their regular jobs for the summer period.
8. That persons completing successfully a vocational training course be given an appropriate certificate of accomplishment.

All the Superintendents of Education want to state at this time their feeling of gratitude to Dr. Samler for his splendid efforts in promoting the Vocational Training Program thus far and their best wishes for his welfare in the Navy.

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