

## CRITERIA FOR EVALUATING CLASS OFFICERS

Inasmuch as we are all interested in the growth of our leadership qualities, all persons holding elective office will find mention of their progress as leaders in their quarterly evaluations: The following questions will help you to anticipate the trend of the evaluation.

- President:**
1. Were class meetings well controlled?
  2. Was the President prepared for the meeting?
  3. Did the President make a serious effort to lead the class by discovering the class' problems and introducing them for discussion?
- Vice-President**
1. Did he assist the President in preparation for the meeting?
  2. Did he assist the President in leading the class?
  3. Were his duties as social chairman well carried out?
- Sec - Treas.**
1. Did he assist the President in leading the class?
  2. Did he assist in preparation of class meetings?
  3. Were records kept neatly and completely?
- Librarian**
1. Were class study materials kept in orderly fashion?
  2. Did he attempt to secure new materials for study of class?
- Steering Comm.**
1. Was weekly report on time?
  2. Was a definite effort made to include all interests of group in weekly study outline?
  3. Was effort made to discover new and developing fields of study?
- Unit Chairmen**
1. Did chairmen check closely on progress of individual research?
  2. Was attempt made by chairmen to vary report method of his group?