

HEART MOUNTAIN RELOCATION PROJECT  
Heart Mountain, Wyoming

August 1, 1944

TO: Councilman of Block 12, Shogo Nagumo  
FROM: Block Managers' Office  
SUBJECT: Block Manager

Block Manager's position has been restored. In order that each Block in the Center is well represented in our meetings, we urge that your Block select a Block Manager following the rules outlined below.

The procedure in general is as follows: When a vacancy occurs in the office of Block Manager, the councilman from that Block makes a recommendation for the appointment of a new Block Manager to Mr. Todd's office. This recommendation should be made without consulting the individual to be appointed, or before anything is said at the Block meetings.

After receiving such recommendation from the Councilman, it has been our practice to consult with the Block Managers, at least the chairman of this group, who may in turn consult with the members if he chooses. After it has been made certain that the appointee is satisfactory to the administration, the Council and the Block Managers, we call the individual in for an interview. This interview consists mainly of ascertaining if the possible appointee is such a man as can cooperate with the Community Council, the community at large, and the Administration, because cooperation among all of these factors is necessary to get this particular job done. If we feel satisfied that the appointee fills these requirements, we give him a letter of appointment. We send a copy of this letter to the office of the Block Managers who in turn, on the basis of this letter takes the matter up with the Employment Section and have his name processed and a work order issued.

Your immediate attention and reply will be greatly appreciated.

Respectfully yours,

*Eiichi Sakauye*  
Eiichi Sakauye, Chairman  
of the Block Managers

ES/ms