

**SCHEDULE A****#2 A Document with Both Your Name and Address on It**

*Everyone must send this kind of documentation. These are just examples. Other similar things are also acceptable. Send only an original record or a photocopied document that is notarized or contains an authenticity clause signed under penalty of perjury.*

- A recent bank statement.
- A recent utility bill, such as electric, telephone, or cable television.
- A recent rent or mortgage payment receipt.
- A recent credit card bill.
- A statement from the administrator of the convalescent home where you reside.
- If you do not have any of these, you may send statements from at least two people who know your current address. These statements can be either notarized or contain authenticity clauses signed under penalty of perjury.

**#3 Proof of Birth**

*This kind of documentation should be submitted only if the box (#3) has been checked. These are just examples. Other similar things are also acceptable. Send only an original record or a photocopied document that is notarized or contains an authenticity clause signed under penalty of perjury.*

- A certified copy of your birth certificate.
- A religious record, certified by the person responsible for maintaining those records.
- A hospital birth record, certified by the person responsible for maintaining those records.
- If you do not have any of these, you may send statements from at least two people who know your birth date. These statements can be either notarized or contain authenticity clauses signed under penalty of perjury.

## SCHEDULE A

### #4 Evidence of Name Change

*This kind of documentation should be submitted only if the box (# 4) has been checked. These are just examples. Other similar things are also acceptable. Send only an original record or a photocopied document that is notarized or contains an authenticity clause signed under penalty of perjury.*

- A certified copy of your marriage licence.
- A certified copy of your divorce decree.
- A court order of your name change.
- If you do not have any of these, you may send statements from at least two people who can verify your name change. These statements can be notarized or contain authenticity clauses signed under penalty of perjury.

### #5 Evidence of Current Guardianship

*This kind of documentation should be submitted only if you signed the declaration for somebody else, or if you want the check mailed to an address that is different from where the recipient resides. Send only an original record or a photocopied document that is notarized or contains an authenticity clause signed under penalty of perjury.*

- If you are a legally-appointed guardian, committee, or other representative, send a certificate executed by the proper official of the court appointment.
- If you have been granted a power of attorney by the recipient, send a notarized photocopy of the original, or a photocopy which includes an authenticity clause signed under penalty of perjury.
- If you are a friend or relative or providing care to a recipient, send a statement describing your relationship and the extent to which you provide care to the recipient. This statement can be either notarized or contain an authenticity clause signed under penalty of perjury.
- If you are an officer of the institution to which the recipient is confined, send a statement describing your relationship and the extent to which you provide care to the recipient. This statement can be either notarized or contain an authenticity clause signed under penalty of perjury.
- In case there is a need to contact you, please submit your address and phone number in this package.