

Mimeograph Job Order

JOB NO. 162

Job Description (attach sample or sketch) _____

Please mimeograph 14" x 20" newspaper copy paper. Sample attached. Heart Mountain Community Christian Church paying for paper and stencil through Mr. Shoji Nagumo.

Origination Heart Mt. Comm. Christian Church Date 9-25-43 Date As soon as possible Date 10/5
Comm. Management Submitted 9-25-43 Wanted As soon as possible Compl't'd 10/5

Division Head M. Anderson Division Charge 40-4100

Asst. Proj. Dir. _____ Quantity 750 sheets

Shop Supt. _____

One copy of job order should be retained by originating division, one by assistant project director, one by mimeograph section.

Mimeograph jobs should utilize both sides of the paper if possible. Text or diagram should not exceed 7 1/8 inches in width and 10, 12, or 13 1/2 in length. Card stock must be furnished by division requesting job.