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CONSTITUTION AND BY-LAWS

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SELF GOVERNMENT ASSEMBLY OF THE SANTA ANITA ASSEMBLY CENTER

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Preamble

We, the residents of the Santa Anita Assembly Center, in order to uphold and defend the Constitution of the United States, to foster and spread the true spirit of Americanism, to build the character of our people morally and spiritually on American ideals, and to promote the welfare and aid in the development of the residents in this Assembly Center, do hereby ordain and establish this Constitution for the Santa Anita Assembly Center, located at Arcadia, in the County of Los Angeles, State of California.

Constitution

Article I: Name and Purpose

Section 1. The name of this Body shall be known as the Santa Anita Assembly Center Self-Government Assembly.

Section 2. The purpose of this Assembly shall be to promote in every way the interest of the United States Government

at the Santa Anita Assembly Center and to assist and cooperate in all of the governmental plans and to promote the welfare and well-being of the residents in the Santa Anita Assembly Center.

Article II: Membership

Section 1. The membership of this Assembly shall be composed of all residents of the Santa Anita Assembly Center.

Section 2. The voting membership of

this Assembly shall be composed of all residents who have reached their twenty-first year. There shall be no assessment of initiation or membership fees.

Article III: Self-Government Council

Section 1. There shall be a Self-Government Council for the Assembly composed of seven (7) Sectional Representatives from each District, who shall be elected by the duly qualified voters in their respective sections.

Section 2. The seven (7) Sectional Representatives from each District shall elect one of their number as the Councilman for their respective districts. The Councilman shall devote full time in carrying out the duties of his office.

Section 3. The Officers of the Self-Government Council shall be a Chairman and a Vice Chairman. These officers shall be elected from and by the seven (7) District Councilmen.

Section 4. The Self-Government Council shall appoint a Secretary and a Custodian of Property. An Administrative Representative of Management shall act as an observer and an ex-officio member of the Council.

Section 5. The Councilmen shall be elected by the Sectional Representatives at the regular Quarterly Meeting of this Self-Government Council in June, September, December, and March.

Section 6. The offices of this Council shall be located in the Government House with adequate office facilities which shall be provided by the Executive Management of the Santa Anita Assembly Center.

Article IV: Duties of Offices

Section 1. The Chairman shall preside at meetings of the Assembly and of the Self-Government Council. The Chairman of the Council shall maintain a close contact, through Representatives of the Center Manager, with all Governmental Authorities in carrying out of their orders and in perpetuating the policies and procedures of the United States Government and to promote the welfare and well-being of the residents.

Section 2. In the absence or dis-

ability of the Chairman, the Vice-Chairman shall perform the duties of the office of Chairman.

Section 3. The Secretary shall keep a record of the proceedings of the meetings of the Assembly and of the Council, which shall at all reasonable times be open to the inspection of the members of the Assembly. He shall be an ex-officio member of the Committee of Admissions, and shall act as its secretary. He shall notify members of their elections; keep

a roll of members; issue notices of all meetings of the Council called as herein-after provided; conduct correspondence; have the custody of records; and perform such other duties as may be required by the Council.

Section 4. The Custodian of Property shall keep the records of all property belonging or assigned to the Council. These records shall at all times be open to the inspection of the Council and as required the Secretary shall make reports in writing as to the quantity and condition of the property.

Article V: Meetings

Section 1. The Self-Government Council shall meet for the transaction of business on Wednesday of each week and at such other stated time as shall be prescribed by the rules of the Council. Special meetings may be called at any time by the Chairman or by any three (3) Councilmen. The Secretary of the Council shall make a weekly report of the proceedings of the Council through the Administrative Representative to the

Section 5. The District Councilman shall act as a spokesman for his respective District on all matters pertaining to the general welfare and well-being of the residents of his District. He shall act as a liaison officer between the Self-Government Council and Executive Management of the Santa Anita Assembly Center.

Section 6. The Sectional Representative shall act as a spokesman for his respective Section. He shall also act as a liaison officer between the Self-Government Council and the residents of his section.

Manager of the Santa Anita Assembly Center.

Section 2. Special meetings of the Council shall be called by the Council or upon petition of ten (10) Sectional Representatives of the Santa Anita Assembly Center in writing or by the Executive Committee, who shall give the Representatives notice of such meeting at least twenty-four hours before the time of such meeting.

Article VI: Committees

Section 1. The Council at its first meeting after the regular Quarterly Meeting shall appoint an Executive Committee of three (3) members of the Council and the Secretary of the Council who shall be an ex-officio member of this Committee. The members of this Committee shall hold office for three (3) months or until their successors are appointed and are qualified by the Management.

Section 2. The Council shall appoint other standing committees such as the Committee on Public Affairs, the Housing

Committee, the Judicial Committee, the Agricultural Committee, the Social, Educational, Religious, and Recreational Committee, and all other committees as necessary.

Section 3. No Committee shall have the power to commit the Self-Government Council to any policy or opinion as to the public affairs or policies of the Self-Government Council or the Executive Management of the Santa Anita Assembly Center or of the United States Government.

Article VII: Quorum

Section 1. Two-thirds (2/3) of the Representatives of the Santa Anita Self-

Government Council shall constitute a quorum.

Article VIII: Elections

Section 1. The elections for Sectional Representatives shall be held on the third (3rd) Tuesday of the month prior to the beginning of the new Quarterly term.

Section 2. A Nominating Committee of three (3) qualified voters in each District shall be appointed by the seven (7)

Sectional Representatives of each respective District. This Nominating Committee shall submit names of candidates ten (10) days prior to the Election date.

Section 3. The plurality of the votes cast shall constitute Election.

Article IX: Amendments

Section 1. This constitution may be amended at any regular or special meeting of the Council by a two-thirds (2/3) affirmative vote of the Representatives present, provided notice of such proposed amendment with a copy thereof has been

posted at public places not less than ten (10) days in advance of such meetings, together with a notice of the time and place of the meetings at which such proposed action is to be taken.

By-laws

Article I: Robert's Rules of Order

Section 1. Robert's Rules of Orders shall govern all deliberations of this Council in all cases where it does not conflict with a standing rule of this Council.

Section 2. Any rule or order may be suspended temporarily by a majority vote

of the Council.

Section 3. One-fifth (1-5) of the Members present calling for ayes and noes upon any question, they shall be taken, and when taken, shall be recorded on the minutes.

Article II:

Section 1. These By-laws may be amended

Amendments

by a majority vote of the Members present.