

UNIVERSITY OF CALIFORNIA

REGISTRATION CIRCULAR FOR JANUARY, 1939

DEPARTMENTS AT BERKELEY

CALENDAR

Office Hours.—All officers of instruction will keep office hours on Thursday, Friday, and Saturday, January 12, 13, and 14, from 9 a.m. until 12 m., also on Thursday and on Friday from 2 to 4:30 p.m., and on Saturday from 2 to 3 p.m. All officers will be expected to hold office hours daily, January 16–20 inclusive, at times to be announced at office doors, or upon bulletin boards.

TUESDAY, JANUARY 3.—*Admission to the Undergraduate Colleges:* Persons planning to enter the undergraduate colleges for the *first time* in regular session in January, 1939, should file applications for admission with the Director of Admissions on or before this date. Applications should be accompanied by required credentials and a remittance of \$3 (made payable to the Regents of the University of California) in payment of the Application Fee. This may be done by mail. Credentials from other universities, and from secondary schools, should be filed as early as possible in order that applicants who may be required to take examinations may have due notice. The prospective applicant for *special status* should communicate with the Director of Admissions several months in advance of his proposed entrance in order that he may prepare for such examinations as may be required. Office hours of the Director of Admissions, Tuesday, January 10, and Wednesday, January 11, 10 a.m.–12 m., and 2–4 p.m., and Saturday, January 14, 10 a.m.–12 m., 101 California Hall.

TUESDAY, JANUARY 3.—*Admission to the Graduate Division:* A formal application for admission is required of all persons who desire to enter the Graduate Division for the first time in regular session. Applicants for admission in January, 1939, should file applications on or before this date. The application should be accompanied or immediately followed by official transcripts covering all high school, normal school, college and university work completed to date, together with a remittance of \$3 (made payable to the Regents of the University of California) in payment of the Application Fee. Graduates of the University of California, Berkeley, need not furnish transcripts of record.

WEDNESDAY, JANUARY 11, 1:30 p.m.—*Examination in Subject A:* Students should report to the lobby of Wheeler Hall for assignment to examination rooms.

A special examination for late intrants only will be held Saturday, January 28, 2 p.m. See placards, bulletin boards.

THURSDAY–SATURDAY, JANUARY 12–14.—Condition examinations in University courses. See page 4.

REGISTRATION

Students must register in person, not by proxy. For details read carefully the following instructions:

Payment of General University Fees must be made by all students at the time of registration. Adjustment of all past due bills and loans must be made prior to registration.

New students entering the Undergraduate Division are urged to register on Thursday.

Students should be prepared to spend a half-day or more to accomplish their registration.

THURSDAY, JANUARY 12, FRIDAY, JANUARY 13, and

SATURDAY, JANUARY 14, 8:30 a.m.—3 p.m.

Schools of Jurisprudence and Medicine.—All days, Gymnasium for Men, east entrance. Fee for late registration (January 16, or after), \$2.

Undergraduate Division—

New Undergraduates.—All days, Gymnasium for Men, east entrance. Registration of undergraduate students admitted to the University for the first time, January, 1939. See above for instructions concerning undergraduate applications for admission. New students are to register with the Registrar, consult their faculty advisers and instructors, and make up their study lists, with class rooms and class hours. For assignment to sections in freshman courses, students should consult the CIRCULAR FOR NEW STUDENTS (to be sent to each applicant for admission). Fee for late registration (January 16, or after), \$2.

Old Undergraduates, not in attendance at the close of the semester, December, 1938.—All days, Office of the Registrar, 101 California Hall. Registration of undergraduate students returning to the University after an absence. Fee for late registration (January 16, or after), \$2.

Old Undergraduates, in attendance August-December, 1938.—Gymnasium for Men, east entrance. Registration of undergraduate students (except those in the Medical School) who were in attendance throughout the semester August-December, 1938.

Students M-Z, inclusive, register Thursday, January 12, 8:30 a.m.—3 p.m., and Saturday, January 14, 12 m.—3 p.m.

Students A-G, inclusive, register Friday, January 13, 8:30 a.m.—3 p.m., and Saturday, January 14, 12 m.—3 p.m.

Students H-L, inclusive, register Saturday, January 14, 8:30 a.m.—3 p.m.

Fee for late registration (January 16, or after), \$2.

Graduate Division—

New Graduates.—All days, Gymnasium for Men, east entrance. Registration of all new graduate students (those registering for the first time in the Graduate Division). See above for instructions concerning graduate applications for admission. Fee for late registration (January 16, or after), \$2.

Old Graduates, not in attendance at the close of the semester, December, 1938.—All days, Office of the Registrar, 101 California Hall. Registration of all former graduate students returning to the University after an absence. Fee for late registration (January 16, or after), \$2.

Old Graduates, in attendance August-December, 1938.—All days, Gymnasium for Men, east entrance. Registration of graduate students who were in attendance throughout the semester August-December, 1938. Fee for late registration (January 16, or after), \$2.

MONDAY, JANUARY 16, 8:10 a.m.—*Instruction begins.* Although students are allowed a reasonable time in which to file their study lists (see below), they are held accountable for regular work and attendance in all courses on and after Monday, January 16, 8:10 a.m.

STUDY LISTS

WEDNESDAY, JANUARY 18, and THURSDAY, JANUARY 19, 8:30 a.m.—5:00 p.m., Lobby, Wheeler Hall.—*Old Undergraduates, except Freshmen in second semester of attendance, file study lists.* Fee for late filing of study list, \$1. Until February 1 courses may be added to or dropped from the study list without fee. After February 1 courses may not be added, and a fee of \$1 will be charged for each petition for change in study list.

FRIDAY, JANUARY 20, 8:30 a.m.—5:00 p.m., Lobby, Wheeler Hall.—*New Undergraduates and Freshmen in second semester of attendance, file study lists.* Fees for delayed cards, changes, etc., as above.

SATURDAY, JANUARY 21, 8:30 a.m.—12:00 m., and MONDAY, JANUARY 23, 8:30 a.m.—5:00 p.m., California Hall.—*Graduate students file study lists.* Fees for delayed cards, changes, etc., as above.

OTHER DIRECTIONS

Publications.—All new students should provide themselves with the following publications:

- (1) GENERAL CATALOGUE, BERKELEY DEPARTMENTS, 1938-39. Price, 25 cents.
- (2) SCHEDULE AND DIRECTORY. Price, 5 cents. To be issued by January 12.
- (3) REGISTRATION CIRCULAR FOR JANUARY, 1939.
- (4) CIRCULAR FOR NEW STUDENTS, JANUARY, 1939, will be sent to each applicant for admission before December 31.
- (5) STUDY LIST CARD, to be obtained at the time of registration.
- (6) SUPPLEMENTARY ANNOUNCEMENTS, JANUARY-MAY, 1939. To be issued by January 12.
- (7) CIRCULAR, STUDENT FEES AND DEPOSITS, 1938-39.

Nos. 1 and 2 are obtainable at the Associated Students' Store. For Nos. 3, 4, 5, 6, and 7 apply to the Registrar. For students who do not buy these publications desk copies are supplied in the Library, Wheeler Hall, California Hall, and elsewhere on the campus.

Medical Examination.—Every new student, and every student returning to the University after an absence, whether regular, special, or graduate, must make an appointment for a medical examination before he can file his study list for the spring semester.

Admission of New Students in January.—Although qualified applicants will be admitted to the University in January as well as in August, a student so admitted may find it impossible to arrange his studies so as to enable him to graduate in four years from the time of admission. In the colleges of engineering and mining especially, January intrants without advanced standing may expect to spend four and a half years in the undergraduate course.

Study Lists.—The several colleges of the University have their own regulations with respect to minimum and maximum study lists. Before undertaking to file his study list, the student should familiarize himself with the regulations of his college, as set forth in the GENERAL CATALOGUE. In case of doubt he should seek advice from the dean of his college or his faculty adviser.

Military Science and Naval Science.—Special attention is directed to the required courses in military science, and to the fact that special students, as well as regular undergraduate students must take these courses, unless formally excused therefrom. All undergraduate men subject to military training, all other undergraduate men who elect the same, and all members of the Naval Unit will report for enrollment in military science or naval science immediately after their registration. Students who were enrolled in military science or naval science during the fall semester will again enroll in January in the course then prescribed for them. Detailed announcements will be posted on the departmental bulletin boards. See CIRCULAR FOR NEW STUDENTS, JANUARY, 1939.

Living Accommodations.—A printed list of *boarding and lodging houses* offering accommodations for students may be obtained at the offices of the Dean of Women, the Dean of Undergraduates and the Registrar. The Housing Bureau of the Associated Students, in 202 Stephens Union, also maintains a list of living accommodations available for students.

All *new undergraduate women* students and *freshman women* in their second semester of attendance will be required at the time of registration to have their college residences approved by the Dean of Women or her representative. For further information consult the GENERAL CATALOGUE.

Bowles Hall, the University dormitory for men, accommodates 103 students in the freshman, sophomore, junior, and senior classes. Further information may be obtained from the Manager of Bowles Hall, University of California, Berkeley.

International House has accommodations for 247 men and 204 women, and is a residential and social center for American and foreign students. Further information may be obtained from the Director of International House, University of California, Berkeley.

Examination in English for Foreign Students.—Required of all applicants for admission whose secondary training has been in a language other than English. The examination is designed to test the applicant's ability to understand the English of the University lecturer and to express himself both orally and in writing in a fairly satisfactory manner. The examination is to be held Tuesday, January 10, 1 p.m., in Rooms 100 and 101, Wheeler Hall.

Condition Examinations.—For the removal of a condition (grade E) the student may, with the consent of the instructor concerned, and of the Dean of the appropriate school, college, or division, have the privilege of a "condition examination."

Any examination, term paper, or other exercise which the instructor may require for the removal of a condition in a course is a "condition examination." The fee for a permit for one examination is \$2; for a permit for two or more examinations, \$3. This fee is remitted only if the examination is taken with the class at the close of the next succeeding semester of the student's residence, in which the course is regularly given. A form of petition for a "condition examination," with instructions concerning procedure, may be obtained from the Registrar.

Condition examinations including reexaminations will generally be held upon the days appointed for this purpose (January 12, 13, and 14), at times to be announced by the instructors. Students should consult their instructors and make the necessary arrangements prior to these dates.

Minimum Scholarship Regulations.—For information concerning these regulations, consult the GENERAL CATALOGUE.

Fees.—For details concerning fees and deposits consult the circular STUDENT FEES AND DEPOSITS, 1938-39, which may be obtained from the office of the Registrar, 101 California Hall.

BERKELEY, December 7, 1938.

DOMOTO

Family name

KANEJI

First name

Initials


LIST OF COURSES

STUDY-LIST—STUDENT'S DUPLICATE

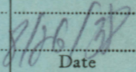
Department	Number	Units	Grade*
ARCH 1	1	3	C
ARCH 2	2	2	C
ARCH 18b	18b	1	B
ART	14	2	C
C.ENG	18a	3	E
LAND Des.	1a	3	B
<i>Total Units</i>		14	

(P)

STUDY-LIST

FILED: 

Deputy


Date

This list is the student's memorandum of the courses during the current semester for which he has been duly registered.

This duplicate is to be detached by the Registrar and handed to the student, who is to present it, together with his Registration Card for the semester to instructors and other University officers, on demand. No change should be made in this duplicate save by proper authority as shown in written notice issued to the student by the Registrar.

*SEE REVERSE.

GRADES RECEIVED IN COURSES

TO THE STUDENT.—At the close of the semester this duplicate should be deposited, in a stamped and addressed return envelope, with the Registrar. When the instructors' reports have been filed and posted, the grades received by you will be entered in the column reserved for that purpose, and the duplicate will be returned to you.

The significance of the several grades of scholarship is as follows: A, excellent; B, good; C, fair; D, barely passing; E, condition; F, failure; N. R., no report received from the instructor.

Grade points or quality units will be assigned as follows: grade A, three points per unit; B, two points per unit; C, one point per unit; D, no points; E or F, minus one point per unit. Removal of grade E or F by a passing grade will yield as many grade points per unit as may have been lost by condition or failure, but no more.



KANEJI Domoto
878 Alice St
Hayward, Calif.