

40

REPORT OF PATIENTS IN ISOLATION WARD

February, 1944

Purpose: To investigate the need for financial assistance of patients in the Isolation Ward and to offer them the service of the Welfare Department.

Method of Investigation:

1. List of all patients in the Isolation Ward obtained through medical social worker, T. Pirrone.
2. Check of names in Welfare Department master file.
3. Review of cases closed or active.
 - (a) Memos sent to worker on active cases to determine P.A. eligibility. Conferences held on a few.
 - (b) Closed cases read for review and reopened whenever financial assistance was indicated.
 - (c) Home calls made for additional information.
4. New cases opened to this worker
 - (a) Face sheet information obtained from form WRA-26-Rev. 1 in Registrar's Office.
 - (b) WRA-76, Request for P.A., signed by recipient during hospital visits.

Hospital Calls:

- 12/23/43: Worker introduced to patients by Medical Social Worker.
- 1/5/44: Six W.R.A.-76 signed. All single men without funds. Service requests made by others.
- 2/2/44: Ward visit. Interviewed those whose status was known. Interviews continued until lunch served.
- 2/ /44: Ward visit.

Policy and Procedures:

1. Hospital Visits: The most satisfactory hour seems to be from about 10:00 to 11:15 A.M. Other hours may be arranged after consultation with the Medical Social Worker or Chief Nurse. At least one monthly visit to the Ward is desirable.

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2. Amount of Grants: The basis of grants is according to the policies which determine the issuance of all public assistance with only a few exceptions.
- (a) Those eligible receive P.A. for incidentals or subsistence only. Clothing allowance not included in monthly grants unless special conditions so warrant. This is approved by Associate Counselor.
 - (b) Borderline cases in which the income is only a dollar or two above P.A. budget should be given favorable attention as a health measure.
 - (c) Adult single children may be considered as single recipients provided that this assistance is necessary financially and/or psychologically.
 - (d) Patients whose family "head" is working receive their clothing allowance through the "head".
 - (e) It is recommended that those who do not receive their clothing allowance be given this approximate amount at the time of dismissal from the hospital to purchase the clothing and personal necessities.

YD:mm
2/15/44