

Request To Visit Center.

WAR RELOCATION AUTHORITY

VISITORS PASS No.

The individual named below is authorized to visit

_____ War Relocation
Center at _____

For the purpose of _____

DATE

PROJECT DIRECTOR

Seen by _____

Passed in by _____ at _____

AM

PM

Passed out by _____ at _____

AM

PM

Car License No _____ Year _____ State _____

WAR RELOCATION AUTHORITY

Washington

November 20, 1942

ADMINISTRATIVE INSTRUCTION NO. 61

Subject: Subsistence Charges for Visitors from the Armed Forces.

- I. Members of the armed forces of the United States who visit evacuees in Relocation Centers shall be charged subsistence at the following rates:
 - A. No charge will be made for living quarters in space allotted to the family, friends, or relatives of the visitor.
 - B. A charge of \$0.20 per night will be made for living quarters in barrack space expressly furnished for visitors.
 - C. A charge of \$0.20 per meal will be made for all meals furnished visitors.
- II. Collections made under the terms of this Instruction will be deposited as Miscellaneous Receipts.

E. M. Rowell

Acting Director



Visiting Permits

9/29/42

You may come directly to the Center between the hours of 8 AM to 5 PM where the guards at the gate will inform you of the necessary procedure of admittance.

9/30/42 = Ord -

10/3/42 = S.Mtg =

1. letter to one wishing to visit. = re: arrangements, lodg. mess & etc
2. " serves as pass through gate to J.G.H.'s office
3. J.G.H.'s office on project for permit.

We received your letter of _____ requesting a visitor's permit for _____ your sister, _____, has been notified of this request & will make the arrangements for your lodging. There is a charge of 50¢/meal/night.

This letter will serve as your permit for admittance. Will you please come directly to Rm 4, North Adm. Bld. to be sure your visitor's pass.

#46

I. Evacuee residents. to visit other Centers.

- A). Attend funeral of member of immediate family
- B). Visit close relative who is ill, when in the opinion of the attending physician, it will have a benef. effect upon patient
- C). To visit w close friend or fiancee

II. Authoriz. by Proj. Director. Intern = proj. authority

III. Transp. by Gov't. in A+B. if separation invol.
C = by resident.

WAR RELOCATION AUTHORITY
Washington

June 16, 1943

ADMINISTRATIVE INSTRUCTION NO. 46 (Revised)
Supplement No. 4

Subject: Travel of Evacuees
Reports on Transfer of Evacuees Between Centers

As a result of the inauguration of the Daily Population Summary and Daily Advices of Departures and Admissions to projects as set forth in Administrative Instruction 76, it is no longer necessary for copies of WRA-149 to be referred to the Washington Office or for the Director of the Project of destination to advise the Washington Office of the arrival of evacuees, except as provided by Administrative Instruction 76. The following changes are accordingly made in Administrative Instruction 46 (Revised):

I. Paragraph III-C is hereby amended to read as follows:

Form WRA-149 shall be executed in quadruplicate.

II. The last sentence of Paragraph IV, "Approval of Transfers Between Centers", subparagraph A, is hereby amended to read as follows:

If the Project Director approves the transfer, he will fill in the Referral of Request on the reverse of Form WRA-149, verify the accuracy of the WCCA family number, and send the original and one copy to the Director of the Center of destination, retaining one copy of the form in the Project central files and one copy in the Welfare Section.

III. Paragraph IV-D is hereby amended to read as follows:

If the transfer is approved, information under Return Referral shall be posted from the returned original to the copy in the Welfare Section and to the copy in the Project central files. The latter copy will then be forwarded to the section in charge of the general population records for the project. The original will be sent to the Fiscal Office to support issuance of a grant, as provided in Section IX, following. The Project Director will help the evacuee make travel reservations and to get to the common carrier depot.

IV. Paragraph IV-E is eliminated.

D. S. Myer

Director