

WAR RELOCATION AUTHORITY
GRANADA PROJECT
Amache, Colorado

Amache

March 15, 1943

PROJECT INSTRUCTION NO. 23

TO: All Project Personnel
FROM: James G. Lindley, Project Director

In compliance with telegraphic instructions received from the Washington Office, the Quarters Unit, which is administratively headed by Paul Freier, is hereby transferred from the Employment Division to the Welfare Section of the Community Management Division.

Mr. Freier will hereafter operate under the direct supervision of Mr. John O. Moore, Counselor of the Community Welfare Section.

James G. Lindley

James G. Lindley
Project Director

1. In 6H we wish to house people who are under periodic medical treatment from the hospital. We also wish to house people who are working at the hospital in 6H, such as: doctors, and nurses aides. Naturally, this means we must house their respective families in this block. At this time this block is full, and shortly we must determine the legitimate cases upon verification from the hospital. This entails a quartering problem; as a family becomes well, and no longer requires periodic attention, they must be expected to move elsewhere (if vacancies are available) to make room for other legitimate cases. This is the present policy only, and is subject to change at any time.
2. The above paragraph applies to Block 6G, insofar as we need space for medical staff and cases of attention only. Otherwise, there we should like to have the administrative personnel housed, insofar as practicable.
3. No one could live 6H. All partitions are being removed in the buildings there and that block will become a school.
4. The answer to this is the same as answer to Question #1. No steps are contemplated at this time to evacuate anyone in 6H, not at least until all people are here.
5. 6F will be opened when the Army makes its decision to release the block.
6. Every person wishing to move should submit a request in Block 6F-5-B
7. All persons who submit a request should always be given prior consideration.
8. Every case is an individual case. We are dealing with people, and people are unpredictable. In cases requiring further clarification it is well for the family to see the person in charge of approving changes. It has often happened that vital information not given on the request form has changed the complexion of their case. This does not mean that people who come to the housing office are taken care of first, because they do have their requests in at the time. There is as great a chance to quarter a family more satisfactorily if he is patient for several days, because in the course of time as requests to move are approved combinations and vacancies become available. A disapproval today is not final, since that disapproval might become an approval tomorrow, if tomorrow a vacancy becomes available.
9. In considering giving a family of 7 two apartments we must consider the size of apartments available. Families of 7 are living in 2 apartments, but in all ways of moral persuasion we must discourage the practice. At this time it is impossible for us to judge how much room we will still need.
10. This has been my attitude toward persons who move first, and apply later. If their justification is more more sound than any written request for that same apartment we have allowed them to remain. When their justification is not as good, we are asking them to return to their former apartment. We must censure and reprimand cases moving without prior

approval, and henceforth we will ask all people who move without approval to move back to their former apartment. If their apartment is occupied without our prior approval this becomes a matter between the two families.

11. We will not allow a group of very young boys to separate and establish bachelor quarters.

1. Under what condition may persons live in 6H?
2. Under what condition may persons live in 6G?
3. Under what condition may persons live in 5H?
4. How true is the rumor that 6H will be evacuated so that all the hospital workers may live in that block?
5. How soon will all of 6F be opened?
6. Should we require that every person who wishes to move first put in a written request through the welfare office?
7. Should we not give those persons who make a written request first consideration.
8. How should we deal with people who come directly to the Housing office and argue their case? It usually happens that persons who come to the Housing office and take up most of our time are taken care of first.
9. Whenever possible should we give a family of 7 two apartments?
10. What should we do in cases where the person who wishes to move, moves first and then makes an application to move. Sometimes it happens that we have anwritten for that very apartment.
11. Should we allow a group of young boys to separate from their families and form a bachelor quarter?

GRANADA RELOCATION CENTER

GRANADA, COLORADO

Request For Change Of Address

Date: _____

I, _____ request to move
from: Block _____ Bldg. _____ Apt. _____
to: Block _____ Bldg. _____ Apt. _____
for the following reasons: