

GRANADA RELOCATION CENTER

Amache, Colorado

January, 1944

OUTLINE OF STUDY FOR CASE WORKERS AND COUNSELING AIDES

1. A "Social Work Creed" suggested as a "Hippocratic Oath" by F. W. A. A.
 - A. "I respect the dignity of the individual human personality as the basis for all social relationships.
 - B. "I have faith in the ultimate capacity of the common man to advance toward higher goals.
 - C. "I shall base my relations with others on their qualities as individual human beings, without distinction as to race or creed or color or economic or social status.
 - D. "I stand ready to sacrifice my own immediate interests when they conflict with the ultimate good of all.
 - E. "I recognize that my greatest gift to another person may be an opportunity for him to develop and exercise his own capacities.
 - F. "I shall not invade the personal affairs of another individual without his consent, except when in an emergency I must act to prevent injury to him or to others.
 - G. "I believe that an individual's greatest pride, as well as his greatest contribution to society, may lie in the ways in which he is different from me and from others, rather than in the ways in which he conforms to the crowd. I shall therefore accept these differences and endeavor to build a useful relationship upon them.
 - H. "I shall always base my opinion of another person on a genuine attempt to understand him--to understand not merely his words, but the man himself and his whole situation and what it means to him.
 - I. "As a first essential to the understanding of others, I shall constantly seek a deeper understanding and control of myself and of my own attitudes and prejudices which may affect my relationships."

2.

2. Onewidely accepted concept of universal human needs out of which certain principles underlying social case work practice have developed.

Four areas of need recognized as suitable for social case work services at its best in present-day practice. These are economic, opportunity or environmental, personal (objective) and psychological (subject)

The Welfare Section at Granada accepts responsibility for recognizing need focused on these four areas of human experience, and for developing skills for rendering helpful services in the first three; at the same time being sufficiently aware of the deep seated psychological disturbances to let them alone or refer them to well qualified professional services in the field of psychiatry.

3. Development of social case work in U.S.A.
Basic purpose and ultimate test of all social work.
4. What is meant by social case work?
Certain concepts accepted in theory and practice.
Definitions, current and historical.
The distinguishing concern, the goal.
5. Social case work today as one method useful to people in meeting their troubles and as one form of social work practice.
6. The needs and rights of people as human beings.
7. The content of social case work
Integration of philosophies, principles and methods through reading, discussion and case material.
Practical adaptation through supervised field work.
Learning tested by experience.
Conditioning factors.
8. Generic factors in social case work.
9. Information basic to case work study.
 - A. The "area" of practice
Factors contributing to the inability of people to be self-supporting and self-directing.
How people react to experiences.

B. Technical methods and the How something is done about it
(processes and techniques)

- (1) Selection of situations suitable for case work
and those for which the agency is equipped.
Function of the agency
Professional equipment of worker
The case situation
- (2) Social study begins (investigation)
Early contacts
First application
Interviewing developing as a fine art
Purpose
A few techniques of the interview
Factors contributing to a satisfactory
interview
Therapeutic value of interviews
Analysis of interviews from social records in
different setting.
- (3) Social study continues throughout
The interview at "intake"
Observations
Selection of collaterals or "secondaries"
for interviewing
Selection and use of social resources
within and without the case situation
- (4) Recording (emphasized throughout)
Purpose and content
Recording of: early contacts
the interview at intake
the social study as it continues
what the social study reveals
A few essentials for recording
What the record reveals as to: the agency
agency function
changes in methods
and techniques
emphases and trends

Different forms in general use
- (5) Social case work analysis, interpretation, evaluation
and re-evaluation (social diagnosis)
Changes in terminology and approach as evidenced by:
Mary Richmond Charlotte Towle
Gordon Hamilton Leah Feder
Fern Lowry Margaret Bristol

(6) Social case treatment

Objectives and philosophies

Four general areas of need toward which treatment may focus

Developing and carrying out plans JOINTLY-- with participation of client, worker and community.

Certain criteria which are helpful

(7) Social resources, analyzed and emphasized in different setting.

10. Body of Knowledge drawn from many fields--some of major and some of minor import.
11. Study of social evidence and rules of evidence.
12. Social case work practice today in governmental-public and voluntary-private agencies.
 - A. History of trends and philosophies
 - B. Functions and present-day emphases
 - C. Joint responsibility
 - D. Administrative functions such as:
 - Case accounting
 - Inter-agency relationships
 - Central index and master file
 - Knowledge and use of specialized services
13. Communications by letter, wire, and telephone.
14. Social treatment of economic need.
 - A. Fundamental "wants" or need
 - Standard of living
 - Family finance
 - B. The meaning of money
 - What is "income", what its "real sources"?
 - How people react to money
 - C. Two kinds of dependency
 - Physical subsistence
 - Emotional satisfactions
 - Relief as one aspect of relationships

15. Social treatment directed toward environment or "opportunity" need.
16. Social treatment directed toward personal attitudes involving relationships, environment and community.
17. Social treatment directed toward psychological need should be correlated with a study of "Psychiatric Information."
18. Social case work practice in a variety of settings.
 - A. Urban community with services available through voluntary-private case work agencies. Emphases on similar situations in rural and urban communities with no formal organization of voluntary services and in Granada Relocation Center.
 - (1) Marginal family situations
 - (2) Insufficient income
 - (3) Church counseling on marital relationships. The church and social services in any community.
 - (4) Unmarried parents with their social, economic, and emotional experiences.
 - (5) The handicapped child with resultant social and emotional attitudes and relationships.
 - B. The school and visiting teacher makes use of the case work method.
 - C. Legal services make use of social case work in present day practice.
 - D. Relation of physical health to social efficiency.
 - E. Relation of mental health to social efficiency correlated with a course "Psychiatric Information".
19. The goals of social case work in relation to the community, with emphasis on certain obligatory and optional areas of responsibility for the agency and the worker.
20. The relation of agency function, the total situation, the worker and the community in the practice of generic social case work.
21. Class and field experience related to the realities of present-day practice and basic philosophies of social well being of all people in the U.S.A.