

December 26, 1942

MEMORANDUM

TO: Kats Nagai
Supervisor of Clubs & Organization

SUBJECT: Staff Meeting

Please call a meeting of your staff Monday afternoon at 1:30 p.m. at 27-1-B. This meeting is Miss Sorrenson's request and is very important, especially pertaining to Y.W. Work. At this time we will plan a program for 1943.

Request positive attendance.

Jack Kiba, Asst. Director
Community Activities

Complete survey

Community Activities
Jack Lipe, Asst. Director

Request positive attendance.

Program for 1943.

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Miss Gorenson's request and is very important, especially

afternoon at 1:30 P.M. on 11-1-43. This meeting is

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SUBJECT: Staff Meeting

Supervisor of Clubs & Organization

TO: Jack Lipe

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December 26, 1943