

U. S. DEPARTMENT OF COMMERCE
FIELD SERVICES

SAN FRANCISCO FIELD OFFICE
CUSTOMHOUSE
555 BATTERY STREET
SAN FRANCISCO 11, CALIF.
TELEPHONE: YUKON 6-3111

March 15, 1955

Takahashi Trading Co.
643 Battery St.
San Francisco, California

Gentlemen:

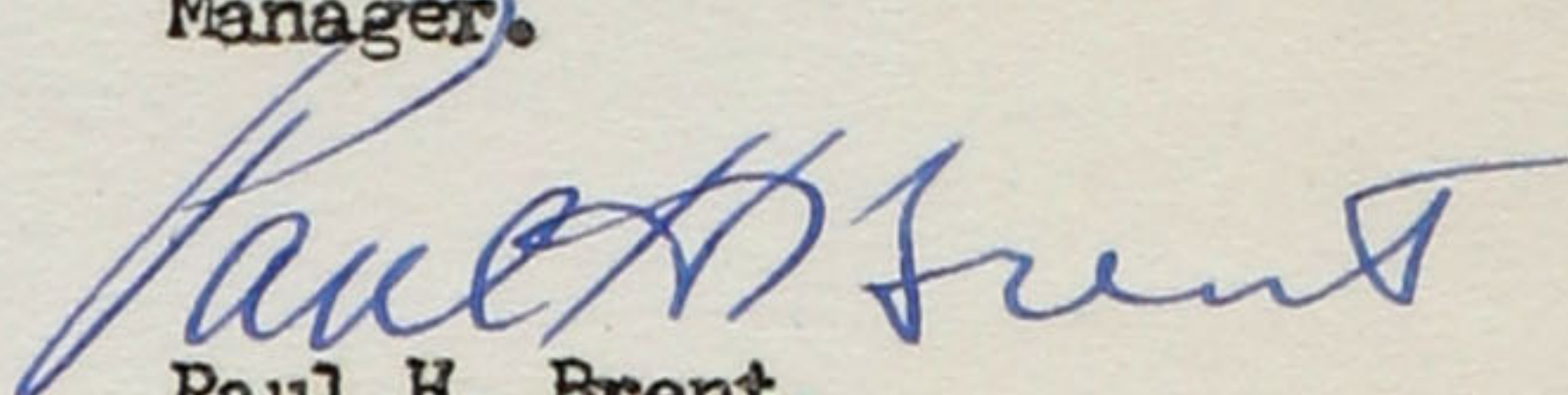
It has come to our attention that you are importers and exporters of various products and we invite you to list your firm with us on our Importers'-Exporters' Index. There is no charge for this listing and it is maintained by this office as a basis of distributing pertinent information which may be helpful in extending your import or export business. The attached listing forms may be completed in duplicate and returned to this office. An extra copy is attached for your files.

The attached summary will explain the various foreign trade services this office renders to businessmen. They have been used by world traders for many years and we invite you to take advantage of them also.

If we can be of assistance at any time in the way of information on foreign sources of supply, information about foreign firms, foreign laws, taxation, or tariffs or in fact anything in the way of foreign trade information, give us a call--YUkon 6-3111, Extensions 548 and 549.

Very truly yours,

John J. Judge,
Manager.


Paul H. Brent,
Business Specialist.

Encl.
PHB:rk

SERVICES AVAILABLE THROUGH FIELD OFFICES

The Department of Commerce maintains Field Offices in the cities shown on the reverse side of this sheet for the purpose of providing ready access to the reports, publications, and services of the Business and Defense Services Administration, Office of Business Economics, Bureau of Foreign Commerce, and the Bureau of the Census. Information on certain activities of the National Bureau of Standards and the Patent Office are also available.

Experienced personnel will gladly assist in the solution of specific problems, explain the scope and meaning of regulations administered by the Department, and provide practical assistance in the broad field of domestic and foreign commerce. Field offices act as official sales agents of the Superintendent of Documents and stock a wide range of official Government publications relating to business. Each office maintains an extensive business reference library containing periodicals, directories, publications and reports from official as well as private sources.

SPECIALIZED SERVICES

In the field of domestic commerce specialized information and assistance are provided in all phases of marketing and distribution utilizing a wealth of data compiled and published by the several units of the Department as well as other Government and private agencies. Services are also provided on production problems through the use of reports and facilities of the Office of Technical Services and the National Bureau of Standards.

In the international trade field facilities are available through which prompt and dependable aid is provided on the development and maintenance of export and import trade. These services range from assistance to a new exporter in selecting prospects in specific markets for the sale of his goods to assistance in clearing shipments from United States ports held up because of lack of a valid export license or for other reasons.

Among the services which many businessmen have found of value are:

DOMESTIC TRADE

Wide Range of Census Data:

- Population Count and Characteristics;
- Housing Statistics;
- Detailed Agricultural Data on County Basis;
- Retail, Wholesale and Service Business;
- Manufacturing Output by Industries;
- Current Data on Employment and Unemployment;
- Estimates on Population Movements.

Basic Records of Nation's Income and Product:

- National Income Statistics;
- Regional Trends in United States Economy;
- Biennial Volume on Business Statistics;
- Balance of Payments and Foreign Aid;
- Current Releases and Business Indicators.

Marketing and Distribution:

- Facts on Distribution Costs;
- Research Sources on Market Potentials;
- Distribution Channels, Facilities and Services;
- Development and Maintenance of Markets.

Government Owned Inventions Available for License.

FOREIGN TRADE

Tariff Rates of Foreign Countries on Specific American Products;

Regulations Bearing on the Control of Exchange Abroad;

Administration of Regulations Imposing Import Quotas and the Details of Import Licensing Procedures in Overseas Markets;

Facts on Economic and Trade Conditions;

Lists of Potential Buyers, Agents, or Other Distributors and Reports on Their Commercial Standing;

Documentation of Export and Import Shipments, Both Here and Abroad;

Statistical Data on Both Imported and Exported Products;

Foreign Licensing and Manufacturing Opportunities;

Factors to Be Considered in the Establishment of a Branch Plant Abroad;

Assistance on All Export Regulations and Problems, Including Prompt Special Service in Emergency Situations.

COOPERATIVE OFFICES

To make the services of the Department of Commerce more widely available, agreements have been entered into with more than 900 Chambers of Commerce, Manufacturers Associations, and similar business groups under which these organizations have become official Cooperative Offices of the Department. Many of the basic publications and reports of the Department are on file and available for consultation in Cooperative Offices. If specific information is not on hand in the Cooperative Office, your problem will be referred to the nearest Department field office.

The Field Offices and the Cooperative Offices are maintained to serve you—please make full use of them.

U. S. DEPARTMENT OF COMMERCE

Field Offices

ALBUQUERQUE, N. MEX.
208 U. S. Courthouse
Phone: 7-1411, Ext. 386

ATLANTA 5, GA.
Room 336
Peachtree and Seventh St. Bldg.
Phone: Elgin 3311

BOSTON 10, MASS.
261 Franklin Street
Phone: Hubbard 2-6200,
Ext. 61 & 62

BUFFALO 3, N. Y.
117 Ellicott Street
Phone: Madison 4216

CHARLESTON 4, S. C.
Area 2 Sergeant Jasper Bldg.
West End Broad Street
Phone: 2-7771

CHEYENNE, WYO.
307 Federal Office Bldg.
Phone: 8-8931, Ext. 101 & 102

CHICAGO 6, ILL.
226 West Jackson Blvd.
Phone: Andover 3-3600

CINCINNATI 2, OHIO
755 U. S. Post Office & Courthouse
Phone: Cherry 5820, Ext. 440

CLEVELAND 14, OHIO
1100 Chester Avenue
Phone Cherry 1-7900

DALLAS 2, TEX.
1114 Commerce Street
Phone: Sterling 5611

DENVER 2, COLO.
142 New Custom House
Phone: Keystone 4151, Ext. 598

DETROIT 26, MICH.
438 Federal Bldg.
Phone: Woodward 3-9330

EL PASO, TEX.
Chamber of Commerce Bldg.
Phone: 4-1411, Ext. 235

HOUSTON 2, TEX.
430 Lamar Avenue
Phone: Capitol 7201

JACKSONVILLE 1, FLA.
425 Federal Bldg.
Phone: 4-7111

KANSAS CITY 6, MO.
2001 Federal Office Bldg.
Phone: Baltimore 7000

LOS ANGELES 15, CALIF.
112 West Ninth Street
Phone: Prospect 4711

MEMPHIS 3, TENN.
229 Federal Building
Phone: 8-3426

MIAMI 32, FLA.
36 NE. First Street
Phone: 9-7533

MINNEAPOLIS 2, MINN.
607 Marquette Avenue
Phone: Main 3244

NEW ORLEANS 12, LA.
333 St. Charles Avenue
Phone: Express 2411, Ext. 6117

NEW YORK 13, N. Y.
346 Broadway
Phone: Worth 2-4606

PHILADELPHIA 7, PA.
1015 Chestnut Street
Phone: Walnut 2-8770

PHOENIX, ARIZ.
137 North Second Avenue
Phone: Alpine 2-2381,
Ext. 258 & 259

PITTSBURGH 22, PA.
717 Liberty Avenue
Phone: Grant 1-5370

PORTLAND 4, OREG.
217 Old U. S. Courthouse
Phone: Broadway 8471, Ext. 151

RENO, NEV.
1479 Wells Avenue
Phone: 2-7133

RICHMOND 19, VA.
400 East Main Street
Phone: 3-7421

ST. LOUIS 1, MO.
910 New Federal Bldg.
Phone: Main 8100

SALT LAKE CITY 1, UTAH
109 West Second St., South
Phone: 4-2552, Ext. 341 & 342

SAN FRANCISCO 2, CALIF.
870 Market Street
Phone: Yukon 6-3111

SAVANNAH, GA.
235 U. S. Courthouse
& Post Office Bldg.
Phone: 2-4755

SEATTLE 4, WASH.
909 First Avenue
Phone: Mutual 3300, Ext. 496

INSTRUCTIONS - Please fill out in triplicate and forward two (2) copies, properly executed, to:

U.S. Department of Commerce

U. S. DEPARTMENT OF COMMERCE
OFFICE OF FIELD SERVICES
419 CUSTOMHOUSE
SAN FRANCISCO 11, CALIFORNIA

APPLICATION FOR LISTING ON

IMPORTERS' INDEX EXPORTERS' INDEX

(The details requested in this form are for the **CONFIDENTIAL** use of the United States Government)

1. NAME OF FIRM	2. ADDRESS OF FIRM
-----------------	--------------------

2(a) LOCATION OF <input type="checkbox"/> IMPORT <input type="checkbox"/> EXPORT OFFICE	2(b) FORMER NAME OF FIRM IF CHANGED IN THE LAST FIVE YEARS
---	--

3. CHECK IN FOLLOWING LIST THE NATURE OF YOUR BUSINESS

<p>IF IMPORTER</p> <p><input type="checkbox"/> DIRECT IMPORTER (<i>Consuming manufacturer or processor</i>)</p> <p><input type="checkbox"/> RESIDENT AGENT OF FOREIGN MANUFACTURER</p> <p><input type="checkbox"/> IMPORTING WHOLESALE AND JOBBER</p> <p><input type="checkbox"/> COMBINATION IMPORTER AND EXPORTER</p> <p><input type="checkbox"/> IMPORT MERCHANT</p> <p><input type="checkbox"/> IMPORT BROKER OR FACTOR</p> <p><input type="checkbox"/> IMPORT COMMISSION HOUSE</p> <p><input type="checkbox"/> IMPORTING RETAILER</p>	<p>IF EXPORTER</p> <p><input type="checkbox"/> MANUFACTURER, PRODUCER, OR GROWER</p> <p><input type="checkbox"/> MANUFACTURER'S AGENT OR COMBINATION EXPORT MANAGER</p> <p><input type="checkbox"/> EXPORTER AND IMPORTER</p> <p><input type="checkbox"/> MERCHANT</p> <p><input type="checkbox"/> COMMISSION HOUSE</p>	<p>4. NUMBER OF EMPLOYEES</p>
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5. IF INCORPORATED

(a) DATE OF INCORPORATION	(b) PLACE OF INCORPORATION	(c) PAID-IN CAPITAL (<i>Optional</i>)
(d) PERCENT OF STOCK OWNED BY CITIZENS OF U.S.	(e) IF OWNED BY ANOTHER U.S. INTEREST, GIVE NAME AND ADDRESS	
(f) NAMES, ADDRESSES, TITLE AND CITIZENSHIP OF OFFICERS		
NAME	ADDRESS	TITLE

6. IF A PARTNERSHIP

(a) DATE ESTABLISHED	(b) PLACE ESTABLISHED	(c) PAID-IN CAPITAL (<i>Optional</i>)
(d) PROPORTION OF INTEREST OWNED BY U.S. CITIZENS		
(e) NAME OF PARTNER	ADDRESS	CITIZENSHIP

7. IF AN INDIVIDUAL

(a) DATE ESTABLISHED	(b) PLACE ESTABLISHED	(c) CAPITAL (<i>Optional</i>)
(d) NAME	(e) ADDRESS	(f) CITIZENSHIP

8. IF OWNED OR CONTROLLED BY FOREIGN INTERESTS, GIVE INFORMATION BELOW OF FOREIGN CONNECTIONS

NAME	ADDRESS	PERCENT OF OWNERSHIP OR CONTROL

9. STATE NAME, LOCATION, AND RELATIONSHIP OF ANY FOREIGN BRANCHES, INCLUDING BUYING AND/OR SALES OFFICES AND SUBSIDIARY MANUFACTURING PLANTS, CONTRACTORS, OR LICENSEES IN FOREIGN COUNTRIES

NAME	ADDRESS	RELATIONSHIP

10. CHECK ONE IMPORT REPRESENTATIVE FOR FOREIGN MANUFACTURERS, PRODUCERS, PROCESSORS, EXPORTERS **EXCLUSIVE** EXPORT REPRESENTATIVE FOR MANUFACTURERS

STATE NAMES AND ADDRESSES OF THOSE YOU REPRESENT AND THE TERRITORY YOU COVER FOR THEM

NAME	ADDRESS	TERRITORY

11. STATE NAME, LOCATION AND RELATIONSHIP OF ANY DOMESTIC BRANCHES AND/OR SUBSIDIARIES

NAME	LOCATION	RELATIONSHIP

12. NAME THE ARTICLES YOU ESPECIALLY DESIRE TO IMPORT EXPORT (This list should be given IN DETAIL).
(Use extra sheet if necessary. Submit catalog or price list if you wish.)

12(a). IF EXPORTER, IS YOUR EXPORT BUSINESS CONFINED EXCLUSIVELY TO THE SALE OF GOODS PRODUCED IN THE UNITED STATES? YES NO

13. PRINCIPAL COUNTRIES WITH WHICH YOU TRADE

IMPORTER	EXPORTER

I, _____, hereby make oath that the information given above is true to the best of my knowledge and belief for and in behalf of said _____; that foreign trade information received from the Department of Commerce will be used solely for trade promotional purposes; that I will not redistribute such information nor permit it to fall into the hands of foreign competitors; and that such information as is marked "Confidential" will be strictly regarded as such.

Date _____ Signed _____
(Person making oath)

Title _____ Principal _____

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OFFICE OF FIELD SERVICES
419 CUSTOMHOUSE
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<p style="text-align: center;">IF IMPORTER</p> <p><input type="checkbox"/> DIRECT IMPORTER (Consuming manufacturer or processor)</p> <p><input type="checkbox"/> RESIDENT AGENT OF FOREIGN MANUFACTURER</p> <p><input type="checkbox"/> IMPORTING WHOLESALER AND JOBBER</p> <p><input type="checkbox"/> COMBINATION IMPORTER AND EXPORTER</p> <p><input type="checkbox"/> IMPORT MERCHANT</p> <p><input type="checkbox"/> IMPORT BROKER OR FACTOR</p> <p><input type="checkbox"/> IMPORT COMMISSION HOUSE</p> <p><input type="checkbox"/> IMPORTING RETAILER</p>	<p style="text-align: center;">IF EXPORTER</p> <p><input type="checkbox"/> MANUFACTURER, PRODUCER, OR GROWER</p> <p><input type="checkbox"/> MANUFACTURER'S AGENT OR COMBINATION EXPORT MANAGER</p> <p><input type="checkbox"/> EXPORTER AND IMPORTER</p> <p><input type="checkbox"/> MERCHANT</p> <p><input type="checkbox"/> COMMISSION HOUSE</p>	<p>4. NUMBER OF EMPLOYEES</p>
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NAME	ADDRESS	TITLE	CITIZENSHIP

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(a) DATE ESTABLISHED	(b) PLACE ESTABLISHED		
(c) PAID-IN CAPITAL (Optional)	(d) PROPORTION OF INTEREST OWNED BY U.S. CITIZENS		
(e) NAME OF PARTNER	ADDRESS	CITIZENSHIP	

7. IF AN INDIVIDUAL

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Date _____ Signed _____ (Person making oath)
 Title _____ Principal _____

FORM IT-57
(6-7-51)

U.S. DEPARTMENT OF COMMERCE
BUREAU OF FOREIGN AND DOMESTIC COMMERCE
OFFICE OF INTERNATIONAL TRADE
WASHINGTON 25, D.C.

BUDGET BUREAU NO. 41-R 1378
APPROVAL EXPIRES MAY 31, 1953

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OFFICE OF FIELD SERVICES

419 CUSTOMHOUSE

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(Person making oath)

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Principal _____