

PERSONNEL COMMISSION  
HAYWARD UNIFIED SCHOOL DISTRICT

1099 E STREET  
HAYWARD, CALIFORNIA 94541  
538-6100

COMMISSIONERS  
ALFRED R. NUNN  
DAVID R. PEDERSEN  
ERNEST J. PIMENTEL

ELEANOR PARKER  
DIRECTOR OF CLASSIFIED PERSONNEL  
AND COMMISSION SECRETARY

March 13, 1970

Miss Kimiko Fujii

Hayward, CA 94544

Dear Miss Fujii:

This is to confirm our conversation regarding the Oral Interview Board for our School-Community Aide examination.

The Board will meet at the Hayward Unified School District Office as follows:

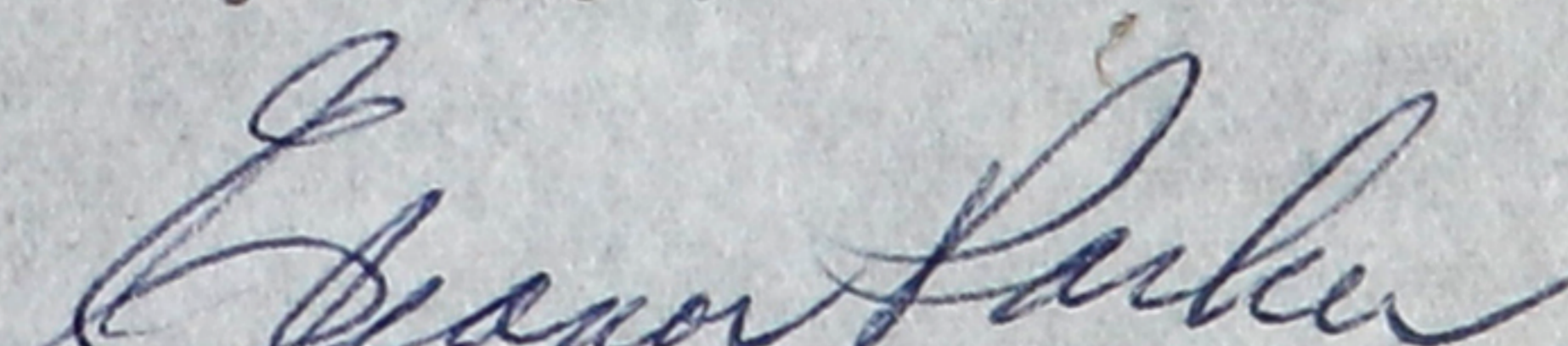
Place: Classified Personnel Office  
Date: Tuesday, March 24, 1970  
Time: 8:00 a.m.

We expect approximately twenty-one candidates and have scheduled them on twenty-minute intervals. This means we will probably complete our interviews by about 5:00 p.m.

Enclosed is a copy of the announcement, a job description, and the rating sheet for your review. There will be no "stock" questions so you are free to ask whatever you feel would be appropriate in assisting you in making your evaluations.

Thank you again for your willingness to assist us. Should you have any questions, please do not hesitate to contact us.

Very truly yours,

  
Eleanor Parker, Director  
Classified Personnel

EP:ha  
Enclosures (4)