

NOTE-First Issue, Undated, issued prior to May 27, 1942.

COPY

BLOCK MANAGERS

CHIEF ADMINISTRATOR

The block manager is the chief administrative aide in each of the apartment blocks and serves as the liaison officer between the administration and the colonists.

The blocks managers at the present time are: Ralph Shinbo, with office in 407-D, Ben Kasubuchi in 1402-C, T. Maekawa in 507-C.

All block managers to be appointed hereafter, will be located in buildings ending in numbers 07 and in apartments D.

LAYOUT

Between two rows of houses in each blocks there are: a washing room, an ironing room men's and women's rest rooms, equipped with showers. Hot and cold water may be had from the taps.

A recreation hall and a mess hall are located on the eastern end of each block.

EMPLOYMENT

As soon as occupational records of all new colonists are assembled, the placement center, under the direction of Mr. Frank Fagan, will assign jobs as rapidly as possible.

An occupational blank for those interested in community service jobs will be issued at registration, which should be filled and returned as soon as possible to the Recreation Office, #408.

WELCOME

The War Relocation Authority has provided for you the makings of a fine colony at Tule-Lake Project. This valley has been compared to the Valley of the Nile in fertility. Within the last two decades this reclaimed lake bottom was opened to homesteaders and you saw, as you traveled, the results of their efforts.

You are pioneers in a great undertaking. Our country is at war and we must raise food. This is our assignment in the war effort.

This is your home. Please count on the staff to help make you comfortable. Welcome to Tulelake Project.

Elmer L. Shirrell
Acting Project Director

All colonists are requested to stay in or near their apts. to facilitate placements. Messengers will be sent to locate designated workers for job assignments.

Fire precaution and general information bulletins are tacked on the wall of each of the apartments. These notices should be carefully read, by all members of the family.

INDUCTION PROCEDURES FOR NEW COLONISTS

Check in your
Hand baggages.....#1419
Assemble in
Mess Hall.....#1420
Registration,
medical inspection,
apartment assignments will be given
in.....#1408
Baggages will be sent
directly from the
baggage car to.....#1808
Blankets may be secured
from the block manager's
office.

DINNER BELL

A revised meal schedule has been announced by the kitchen. PLEASE NOTE THAT:

Breakfast will be served continuously from 7-7:45.

Luncheon at 12 and 12:45.

Dinner at 5:30 and 6:15.

In addition to our present mess hall #520, mess hall #420 will be put into operation today. As the colony increases in number, dining rooms #1520 and #1320 will be also put into operation.

SICK CALL

It is requested that families report anyone showing the following symptoms to the Out-Patient Department of the Hospital: Pain in the stomach, vomiting, sniffles sore throats, pain in ears.

THE COMMUNITY STORE IN BLDG. #719 IS OPENED FROM 8:30-12 and 1-5 P.M.

INFORMATION BULLETIN

Number 1.

Tulelake Colony

May 27, 1942

WELCOME

The War Relocation Authority has provided for you the makings of a fine colony at Tulelake Project. This valley has been compared to the Valley of the Nile in fertility. Within the last two decades this reclaimed lake bottom was opened to homesteaders and you saw as you traveled, the results of their efforts.

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Elmer L. Shirrell
Acting Project Director

GENERAL INSTRUCTIONS

All colonists are requested to stay in or near their apartments for the first several days in order to enable the employment department, under the direction of Mr. Frank Fagan, to make placements as rapidly as possible. As soon as the occupational records of the colonists are assembled, messengers will be used to call in designated workers for immediate assignments. If colonists can be located without delay, actual employment can be speeded.

Until further instructions are issued, one mess hall, #520, will

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COMMUNITY SERVICES JOBS OPEN

Persons interested in being assigned to such community services positions as recreation workers, wardens, social service workers, nursery school workers, block managers and newspaper men and women are urged to obtain Community Service application forms at luncheon, today. These forms should be turned in within two hours to the Community Services office, 407B.

The recreation positions include playground leader, club leader, librarian, coach, craft teacher, and community leader. It is anticipated that the recreation program will be operated by a comparatively small full-time staff. This staff will, however, be augmented by parttime volunteers who will agree to accept responsibility for one or more activities. Volunteer leaders should also apply to the Community Services office as soon as possible.

The Internal Security Section has openings for wardens and social workers. The warden calls for men with social work interest or training. They will be called upon to patrol the community, particularly watching for fires, and assist individuals and families who are in difficulty. The social workers will deal with more difficult problems of personal adjustment and must be men or women with professional training or undergraduate preparation in psychology, sociology, economics, etc.

Trained and experienced newspaper men and women are needed to write and publish such printed material as will be put out by the colonists and the administration.

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MEDICAL FACILITIES**EDUCATIONAL SET-UP****COPY**

The medical center at the project has been organized to provide adequate medical care. The service is being established with the intent of maintaining the highest possible standards of American medicine, and is available to the colonists without compensation.

The hospital will include, in addition to the administrative offices, complete facilities for major and minor surgery, an X-ray department, a dental clinic and dental laboratory, a pharmacy and medical laboratory, and an out-patient department with dispensary. The remainder of the medical center is divided into wards to administer services rendered by a general hospital. Thus, there is a ward for obstetrics, a children's ward, general medical and surgical wards, and an isolation ward for communicable diseases.

Preventive medicine will be stressed, including all phases of public health, a feature of which will be a well-baby clinic to be started in the near future.

From the above description of buildings and the services they are designed to give, it is apparent that an extensive staff of trained personnel will be required. Such a staff will include doctors, nurses, dentists, dental assistants, dieticians, medical laboratory technicians, dental laboratory technicians, and a large number of supporting personnel. With the exception of certain of the supervisory positions, the staff appointments will be made from the colonists who possess the necessary qualifications.

Dr. A. B. Carson is Chief Medical Officer of the colony.

No date has yet been set for the opening of schools this Fall, but both elementary and high schools will be provided. It is expected that a training course for resident leaders of nursery school and adult education classes will be set up this summer.

COMMUNITY ENTERPRISES

Among the several departments functioning within the colony is the Community Enterprise Section, which has been established to provide profit-making services for the benefit of the colonists as a whole.

These services include a Community Store, theater, gardens, and such other enterprises as may be developed from time to time. While these enterprises will be organized and supervised by members of the administration at the outset, it is the express desire and hope of the administration that the colonists will assume full responsibility for the management and operation of the various enterprises.

The community store will eventually be housed in a permanent building. For the time being, it is located in building 719 and will be open from 8:30 to Noon and from 1:00 to 5:00 PM.

It will be the policy of the store to supply every type of merchandise that may be desired by the colonists and to assist in bringing its facilities and services to the very highest point. Colonists are urged to offer suggestions to the management that may prove constructive.

Plans are now under way for the theater. When completed, it will be the center for indoor recreational

COMMUNITY ENTERPRISES
(Continued)

SICK CALL COPY

activities. Certain periods will be set aside for moving pictures and for other theatrical productions that would prove entertaining and profitable to the community as a whole. Moving picture equipment will be procured and negotiations are under way to secure up-to-date picture releases.

Mr. Mortimer C. Cooke is Chief of the Division of Community Enterprises.

MORE INSTRUCTIONS
(From Page 1)

serve all colonists. For the first day only, the following hours will be observed:

Luncheon served from 11:30 - 1:30
Dinner served from 5:00 - 6:30

Two brooms and two mops have been issued to each apartment building, and will be shared by each of the four apartment residents. The equipment will be found in one of the four apartments.

The block manager will temporarily serve as custodian of lost and found articles -- including children.

Fire precaution and general information bulletins are tacked on the wall of each of the apartments. These notices should be carefully read by all members of the family as they constitute the basic rules which must be remembered and understood by all.

The administration is extremely anxious to receive suggestions for preliminary recreation, leisure time and community organization activities. Anyone having ideas of this sort should leave them, in written form, at the recreation office, 407B.

It is requested that families report anyone showing the following symptoms to the Out-Patient Department of the Hospital: Pain in the stomach, vomiting, sniffles, sore throats, pain in ears. Particular attention is called to cases of active children who show signs of undue inactivity and who wish to lie down or go to bed.

COMMUNITY JOBS AVAILABLE
(From Page 1)

The block manager is the chief administrative aide in each of the apartment blocks and serves as the liaison officer between the administration and the colonists. His main functions are as follows:

1. Distributes information for various departments and such information as is needed by the administration.
2. Receives and distributes mail.
3. Acts as agent for all matters which the colonists wish to bring to the attention of the administration,
4. Acts as contact man in locating residents.
5. Checks on safety precautions in each apartment.
6. Acts as primary agent for the reporting of all emergency matters.

Nursery school workers are needed immediately to take care of small children, aged 2 to 6, so that their mothers may be free to get the family settled, do the laundry, etc. Women 18 years of age or older who are interested in, and experienced with, young children will be helpful whether they have nursery experience or not.

Mr. Paul Fleming is Chief of the Division of Community Services.