

NO. 20 COORDINATORS' BULLETIN MAY 23 1945

IF YOU ARE READY TO LOCATE
(THIS IS FOR FUTURE USE)

FIRST

Come to the Relocation Division for an appointment with one of our Assistant Relocation Advisers. You will be received with the utmost courtesy and your case will be handled promptly. Your questions will be given immediate attention and your problems worked out to a satisfactory conclusion. If you have no questions or problems, the adviser will help you prepare papers for departure within a few minutes.

SECOND

If you have household goods to be moved or shipped, ask the Adviser to assist you in obtaining necessary boxes and crates. You should have an understanding with the Vacatee Property Officer on shipping and arrival dates of express and freight shipments.

THIRD

The Adviser will assist you in applying for your subsistence and/or travel grants. Subsistence grants are paid in cash on date of departure. Travel grants are paid in the form of Government Transportation Request which must be exchanged for a railroad ticket at the depot before departure.

FOURTH

The Adviser will direct you to the Ration Clerk where you apply for and receive your food ration books.

Call at the Leave Office a few hours in advance of the hour of your departure to pick up your departure papers including your Transportation Request, grants, and ration books. Request the Assistant Leave Officer to see that your hand luggage is picked up and transported to the depot. Make sure it is well marked with full name and destination. The Assistant Leave Officer will also see that you get transportation to the depot on the date of departure.

BE SURE THAT YOUR HAND LUGGAGE IS CHECKED WITH THE TICKET AGENT AT THE DEPOT BEFORE YOU BOARD THE BUS OR TRAIN. FAILURE TO DO THIS WILL RESULT IN LOSS OF BAGGAGE.

MAKE YOUR RELOCATION PLANS NOW!

三月廿日

(第廿號)

連絡情報

轉住の準備が出来た人は!!

第一先づ転住部に来て転住相談係りと
會見の時日を決定すれば係りは出来る丈
で転住者の問題を迅速に處理し、その質問に
對し回答し問題を満足に解決するであらう
が若し何等質問や故障分ない場合は係りは
直ち転住に必要な書類の作製に援助を與る。

第二、若し家財を転送する場合は必要なシーツ
式は箱の供給に就て係りに相談すらと共に正年
アレバ便或は貨車積到着の時日等に同一賃
産管理部からえりふら了解を得ておく事。

第三、相談係りは転住者の補助費或は旅費申
込に對し援助する。補助費は出發者日現金や
支拂ひ、旅費は政府発行の乗車券等請求書を添
す故乗車前に停車場で乗車券切符と取替
へること。

第四、相談係りは出発者の食料統制券を受取
に際し中込平統と案内の手をとる。

専出所者は提出箇の款時間前、転住部へ來
て車券請求書、補助費、賃労券を受取られ
たい。又各自の手荷物が完全に停車場に運びれ
ず持り出しが困難である。更に停車場
は停車場は先より手荷物が汽車又はバスに積
込む事實は承りますので、一層御注意下さい。