



U.S. Department of Justice

Civil Rights Division

Office of Redress Administration

Office of the Administrator

P.O. Box 66260

Washington, D.C. 20035-6260

JAN 2 1992

Mrs. Sox Kitashima  
National Coalition for Redress/Reparations  
1911 Bush Street #1-G  
San Francisco, CA 94115

Dear Sox:

I am writing to confirm our plans to visit the Japanese Cultural and Community Center on February 14, 1992, from 4:00 pm to 7:00 pm. As always, your willingness to accommodate our plans and your efforts in organizing the details of the workshop, are most appreciated.

The Office of Redress Administration will be represented on February 14th by Paul Suddes and one additional ORA staff member. Our workshop will be conducted in the same one-on-one format as our previous visit. Those having questions regarding individual case status or verification documentation requested by ORA are encouraged to attend.

We are now verifying cases for those born before or during 1936. Recipients in this age group may bring to the workshop a birth certificate, a document containing their current name and address, and a document containing evidence of name change, if needed (see enclosed flyer). In addition, workshop participants should bring any correspondence they have received from ORA, along with any documents ORA has requested they send in response. In many cases, this information will enable us to complete on-the-spot case verification.

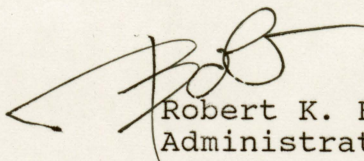
To set up for the workshop, we will need a large room, two long tables, and at least a dozen chairs. We will also need access to an electrical outlet for our portable computers. Enclosed are flyers announcing the workshop which you may wish to distribute within the community. We plan to further publicize the workshop through the Pacific Citizen, Hokubei Mainichi, Nichi Bei Times and Asian Week.

In the week preceding the workshop, we would like to send ORA literature and other supplies directly to the Center so that it will be available to us on the day of the workshop. We would appreciate if the boxes remain sealed. I hope that this will not be an inconvenience. If you would rather have these boxes mailed to another location, please let us know.



Again, thank you for making this time and space available to us at the Center, and for lending us your support. Please call Merle Surosky at (202) 514-3257 if you have questions or need additional information.

Sincerely,

A handwritten signature in black ink, appearing to read 'R. Bratt', with a long horizontal stroke extending to the left.

Robert K. Bratt  
Administrator of Redress

Enclosures